Minutes of Meeting held on 19 May 2015
in L009 at 10:00a.m.

Present:
- Deborah Fitchett (Facilitator)
- Karaitiana Taiuru
- Erin Skinner
- Richard Corby
- David Simmons
- Jacqueline Bowring
- Lorraine Petelo
- Sonja Wilkinson
- Stuart Reilly
- Timothy Curran
- Glennis Hilston (Minutes)

Apologies: Lyndsay Ainsworth, Iain Winslade

Minute of previous meeting: 10 February 2015

Matters Arising

New Business

1. Priorities for 2015

2015 Implementation Plan (discussion & prioritisation)

- Open Research
  Open access mandate been signed off by RAC. R Dawson to head and our job is to make sure all Lincoln staff aware of the mandate to deposit all the outputs via Sympletic Elements -

  D Simmons commented that there are deep pockets of resistance and there needs to be an active communications programme around this. Cause of resistance e.g. social scientists concerned about ethics, anonymity, confidentiality of data and how people manage their research career – how it is shaped and conducted and how production writing project goes.

  D Fitchett need to talk to people regarding their options, embargoes.

  S Riley - this is our policy position whether we agree or not. An interesting point is the communications policy is it the role of this group?

  D Fitchett replied that in our terms of reference yes. She also commented that she hopes people can have conversations in their Faculties.

  T Curran asked the question to what extent is the University going to be providing money for them to publish?

  D Simmons agreed that this is a problem. Next year we will shift to open publishing. Is it the content of the article that is evaluated or where it is
published? We need to develop some criteria very soon.

D Fitchett replied that we could look at the criteria being used by other universities.

D Fitchett also suggested that the first port of call for any information is the Research office, Sue Allan and Roger Dawson.

**Action: D Fitchett to draft a FAQ template**

- **Open Data**
  R Dawson is looking at Figshare for institutions as a repository there is private and collaborative space and can publish datasets openly using this. There is a cost and a business case will need to be made will bring it back to this meeting for comment and development.

  E Skinner commented that there are currently 1300 repositories registered not sure if having an institutional repository is a good choice.

  D Fitchett reported that some work being done on whether we can come up with a template for a University Hub Data policy that can be adapted to the University and CRI environment. She thought it be useful to check with Stuart Charters and forward comments around this group.

  E Skinner - Schoolslnic – proof of concept looking at creating NCEA teaching modules for secondary students using Lincoln branded data. It is seen by our leadership as a marketing opportunity to help students to see the different possibilities that are open in the land based sciences and a way of publicising the Lincoln work that our researchers are doing. The draft will be finished to take to Sheelagh for next meeting.

- **Open Teaching**
  D Fitchett main issue is the TEACHr project – not mandating that people make all of their teaching resources open we are building in the capability. Other Universities putting out OA teaching resources. Copyright and getting created commons licences working in a user friendly way ongoing.
  Copyright training workshops on the HUB.

  S Reilly – the primary aim of TEACHr is to solve our copyright compliance issue by 2016 semester two and will give people an option to apply creative commons licence to material.

  DF there is a TEACHr project group which Martyn Brown is the Project Manager. Our role is to provide feedback to the TEACHr group.

  **Action: D Fitchett to send the link to TEACHr project minutes to this group.**

- **Open Learning**
Open Policies / Business records

Action: D Fitchett to check with S Matear first and if approved OAIC Minutes and agendas to be made open on the web.

2. TEACHr Project update – Equella (DF)

3. Any other Business
  3.1 Open Access Policy
T Curran outlined his observations that the following clauses in this policy have nothing in them that forces open access.

1.1 *This Policy aims to provide guidance to Lincoln University staff and postgraduate students, in both how and when they might choose to make their intellectual output (including research outputs, research data, teaching materials, public records) openly and freely accessible on the web.*

1.2 *As an organisation Lincoln University has a policy position which endorses making content openly and freely available as the first and preferred option.*

T Currant would like the above clauses rephrased and up front in the FAQ - ‘might choose’ in 1.1 needs to be clarified.

Meeting closed 11:05a.m.

Meeting dates 2015
11 August 2015
10 November 2015